



INTERNATIONAL SOCIETY OF CAMELID RESEARCH AND DEVELOPMENT (ISOCARD)

Application to host ISOCARD 2018 Conference

Applicant	Primary applicant/convener: Full name and title
	Address for correspondence:
	Contact information: Email: Tel #: Mobile#: Fax#:
	Present appointment and employing institution:

Conference	Conference title: 5th Conference of the International Society of Camelid Research and development.
	Summary of the Conference Theme (S):
	Proposed Keynote speaker (s)
	Proposed Conference program: please indicate plan for conference days, keynote presentation (s) and any local visits and /or social events.

	Rational for hosting the conference at your institution: please indicate any particular scholarly participations of your institution in the conference
	Institutional support: please indicate institutional support for the conference, including conference facilities, funding, administrative facilities

Budget	Income: please indicate proposed conference fees, including ISOCARD member discount, students discount and early and late booking fees if appropriate.
	Funding applications: please indicate any applications to other bodies for financial support of the conference, received (indicate amount) or planned; and indicate the purpose for which any grant will be used.

Publicity	Sites and venues for publicizing the conference: please indicate websites, publications, conferences, mail-lists where the conference will be publicized.
------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------

Other	Please give details here of any other information you would like the ISOCARD Executive Committee to consider in support of your application.
--------------	----------------------------------------------------------------------------------------------------------------------------------------------

Signature	Applicant's name, signature and date of application
	Signed: _____ Date: _____
	Head of Institution's name, stamp and date Name: _____
	Signed: _____ stamp _____ date: _____

Applications must be received by Dr. Abdulwahhab Aljuboori, ISOCARD Secretary wahrazak@emirates.net.ae before the end of Feb. 2017 for consideration by ISOCARD Executive Committee.

All applications will be evaluated by the members of the Executive Committee.

A signed, hard copy should be mailed to Dr. Abdulwahhab Aljuboori, ISOCARD Secretary.

P.O.Box 93909, Abu Dhabi, United Arab Emirates

Tel+971506419825

wahrazak@emirates.net.ae

The Executive Committee of ISOCARD will evaluate the proposal on the basis of its academic merit, taking into account the scholarly importance of the proposed conference, its likely impact upon Camelid, the focus of the conference theme (s) and program and the scholarly standing of and contribution to be made by the named key speaker (s). The facilities of the institution to provide for a large, multi day event may also be considered.

The Executive Committee is committed to principles of equity, integrity and confidentiality in the treatment of all applications competing to host ISOCARD 2018 Conference.

The Executive Committee will announce the result before the end of May 2013.

Notes for Applicants:

1. All applications should have a principal applicant/Conference convener. Support letter that the hosting institution is willing to act as a host to ISOCARD 2018 Conference.
2. Please give a proposed date for the conference. ISOCARD conference is normally held in March or April.
3. Please provide reasons for hosting the Conference at your institution: these may include scholarly investments in the theme of the Conference.
4. Please note that your institution must be willing to act as a host to ISOCARD 2018 Conference. This may be demonstrated with reference to anyone with institutional details of Conference facilities, their location and capacity suitable for the duration and scale of the Conference.
5. Please provide details of any institutional funds committed to the conference. It is strongly advised that the Conference is provided with

dedicated administrative support please provide detailed institutional commitment to provide this support.

6. Please provide draft of the Conference budget, projected income and financial support given or applied for planned in connection with the Conference proposal.
7. Please indicate all venues through which the Conference will be publicized.
8. Please provide any additional information that may inform the Executive Committee in its evaluation of this proposal.
9. Please complete the form and email an electronic copy to Dr. Abdulwahhab Aljuboori, ISOCARD Secretary wahrazak@emirates.net.ae before the end of Dec. 2016. Also, a signed hard copy should be mailed to Dr. Abdulwahhab Aljuboori.

Outcome of application:

All applicants will be notified before the end of May, 2017 of the decision of the Executive Committee, by direct correspondence from Dr. Abdulwahhab Aljuboori ISOCARD Secretary.

Further Enquiries:

Any queries may be directed to Dr. Abdulwahhab Aljuboori, ISOCARD Secretary wahrazak@emirates.net.ae